




CIPA Western New York IPA, Inc.
A Partnership for Medical Excellence

Policy Name Clinical Practice Guideline: Adoption, Review, Revision and Dissemination	Policy No: 001-2009	
Effective Date: March 16, 2009 March 25, 2010	Revised Date: February 25, 2010	Reviewed Date: February 26, 2009; February 25, 2010
Implemented By: V.P. Medical Affairs for CIPA	Signature: 	

Purpose: To define the process for adopting, reviewing, revising, and disseminating evidenced based clinical practice guidelines. Clinical practice guidelines are comprised of evidenced based elements to assist practitioners in assessing performance and improving practice. Clinical practice guidelines provide a means to enhance quality, promote appropriate utilization of services, and provide value in administering health care services to the patient.

Adoption of evidenced based clinical practice guidelines

CIPA adopts nationally accepted clinical practice guidelines from recognized sources such as professional medical associations, voluntary health organizations, NIH Centers and Institutes, and payers. Clinical Practice Guidelines utilized are as follows: Diabetes = New York Diabetes Coalition (NYDC); Coronary Artery Disease = Institute of Clinical Systems Improvement (ICSI); and Congestive Heart Failure = Institute of Clinical Systems Improvement (ICSI)

PROCEDURE

A. Review and approval of evidenced based clinical practice guidelines

- Though CIPA utilizes nationally accepted clinical practice guidelines from recognized sources, in the event that guidelines for a particular condition are not from a recognized source or internally developed , a review of such guidelines will be conducted by the CIPA Clinical Integration Committee and /or two board certified specialists in an appropriate specialty.
- Clinical practice guidelines will be reviewed at the CIPA Clinical Integration Committee for discussion and approval every two years or more frequently as needed when updated information is made aware to CIPA
- Review of clinical practice guidelines will be conducted on government research sources, clinical or technical literature, professional organizations and payer websites on a quarterly basis by the CIPA Disease Management Department.

B. Revisions of evidenced based clinical practice guidelines

- Revisions to be incorporated into the clinical practice guideline will have the documented resources from which the changes were procured
- All revisions proposed for the clinical practice guideline will require the approval of the CIPA Clinical Integration Committee

C. Distribution of evidenced based clinical practice guidelines

- Distribution of evidenced based clinical guidelines will occur on the CIPA website for patients and physicians
- An email and /or fax blast will be sent to the practitioners informing them of the approved guideline and or any changes made to the guideline
- A hard copy of the clinical practice guideline will be available to the practitioner from the CIPA office upon request.